KING EDWARD VI FOUNDATION BIRMINGHAM

Educational excellence for our City

KING EDWARD VI ACADEMY TRUST BIRMINGHAM

Provider Access Policy

Responsible Board/Committee	Education & Welfare Committee
Policy Type	School Policy
Policy Owner	Deputy Headteacher
Statutory	Yes
Publish Online	Yes
Last Review Date	September 2026
Review Cycle	**Annual* This policy will not expire but will be reviewed as per its designated cycle. This policy remains effective whilst the review is taking place and will only become non-applicable once the updated version has been approved.
Next Review Date	September 2027
Version	1

Date Agreed: **September 2026**	**Date for review:** **September 2027**
Chair of Governing body: Nicola Smith	**Date signed:** **September 2026**

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This policy complies with Section 42B of the Education Act 1997, as amended by the Skills and Post-16 Education Act 2022, and Provider Access Legislation requirements.

Pupil entitlement

All pupils in years 7-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- to understand how to make applications for the full range of academic and technical courses.

Particular attention is given to SEND pupils, disadvantaged pupils and other vulnerable groups.

Management of provider access requests

Procedure

A provider wishing to request access should contact: Careers Leader: P Keylock p.keylock@nsg.kevibham.org

or

Independent Careers Adviser: Sarah Miles (Level 6 Qualified Careers Adviser).

Telephone: 0121 464 8346; Email: s.miles@nsg.kevibham.org

Opportunities for access

The school provides multiple encounters for Years 7-11 through assemblies, workshops, careers fairs, employer encounters, workplace visits and guidance activities.

Year 7-9	Assemblies and PSHE careers sessions (opportunities throughout the year) Online and in person encounters with employers and FE providers. Careers Fayre (October Year 9 only) and work experience days
Year 10	Assemblies and PSHE careers sessions (opportunities throughout the year) CV and application surgeries (May/ June) Annual Careers Fair involving FE colleges, sixth forms, apprenticeship providers, universities, employers and training organisations. 5 day work experience programme
Year 11	Assemblies and PSHE careers sessions (opportunities throughout the year) Interview preparation and mock interviews (October/ November) Annual Careers Fair involving FE colleges, sixth forms, apprenticeship providers, universities, employers and training organisations.

Should you wish to offer a careers experience to our pupils please speak to our Careers Leader to identify the most suitable year group.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of the school.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with our Careers Advisor or the School Library (via reception) The Library is available to all students at lunch and break times.

Provider feedback, student feedback, Gatsby Benchmark review, Compass+ evaluation and destination data are used to review access arrangements annually.

Safeguarding procedures

All visitors to the school will be asked for enhanced DBS/photo identity badge upon arrival or a safeguarding disclosure letter (letter of assurance) if they have this, the policy is that they will be issued with a blue lanyard and will are able to be left unattended around school. This is unlikely to happen and will never happen for long periods of time or with individuals and small groups of pupils.

If visitors do not have an enhanced DBS/photo identity badge then they will be issued with a red lanyard and not be allowed to be left unattended, they will always be accompanied by a member of staff.

Approval and review

Approved October 2026 by the Local Governing Board

Next review: October 2027

Signature  Chair of the Governing Board