

Job Description: Teacher of Music

PURPOSE

1. To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils and to support the designated curriculum area as appropriate.
2. To monitor and support the overall progress and development of pupils as a teacher.
3. To facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential.
4. To contribute to raising standards of pupil attainment for all pupils.
5. To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.
6. To contribute towards raising the profile and widening participation in musical events and activities within the school e.g. a whole school choir, orchestra, performances, school events and whole school productions on a regular basis.

CURRICULUM

1. To teach Music at KS3 and KS4.
2. To undertake the necessary preparation of lessons, marking of work regularly and setting of regular homework.
3. To assist with the planning of courses, schemes of work, syllabi, resources, marking policies and teaching strategies in the department.
4. To prepare and update subject materials and contribute to curriculum development.
5. To keep the working environment tidy and welcoming.
6. To provide work for display.
7. To contribute to the teaching of any other subject(s) as directed by the Headteacher.

PUPILS

1. To take responsibility for the welfare, discipline and progress of the pupils within lessons taught. To implement the school's behaviour policy and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
2. To monitor and assess the work, attendance, progress, development and attainment of all pupils taught and to keep accurate records.
3. To provide, or contribute to, oral and written assessments, reports and references relating to individual pupils and groups of pupils.
4. To ensure that ICT, Literacy, Numeracy and SMSC are reflected in the teaching / learning experience of pupils.
5. To use a variety of delivery methods, that stimulates learning appropriate to pupil needs and the demands of the curriculum.

STAFF

1. To support the work of the Department and Faculty.
2. To attend Faculty and Departmental meetings.
3. To liaise closely with other members of the Department and the Arts & Technology Faculty and to contribute positively to effective working relationships within the school.
4. To keep the Head of Music informed of pupil progress, etc.
5. To take part in a programme of staff development and performance management and to continue personal development in relevant areas including subject knowledge and teaching methods.
6. To ensure the effective/efficient deployment of classroom support.

QUALITY ASSURANCE

1. To contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performances criteria. To seek/implement modification and improvement where required.
2. To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.

MANAGEMENT INFORMATION

1. To maintain appropriate records and to provide relevant accurate and up-to-date information for MIS, registers, etc.
2. To complete the relevant documentation to assist in the tracking of pupils.
3. To track pupil progress and use information to inform teaching and learning.

COMMUNITY

1. To support the work of the school in maintaining effective links with local feeder schools. To take part in a programme of primary school liaison as appropriate.
2. To communicate effectively with parents of pupils as appropriate.
3. To take part in liaison activities such as Open Night and Parents' Evenings.

GENERAL

1. To seek to maintain high standards within the school.
2. To support the school's cooperative ethos, aims and objectives in all work undertaken.
3. To cover for absent colleagues on a rota basis.
4. To take on the role of form teacher.
5. To be responsible to the Head of Department.

Signed _____ Date _____ HEADTEACHER

Signed _____ Date _____ TEACHER OF MUSIC