



**KING EDWARD VI
NORTHFIELD
SCHOOL FOR GIRLS**

Educational excellence for our City

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**KING EDWARD VI
FOUNDATION
BIRMINGHAM**

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24th July 2024

Dear Parent / Guardian

You will no doubt be relieved that this will be my last letter to you for this academic year. Unfortunately, it is a rather long one, with a number of pieces of key information contained:

1) First Day Back (Wednesday, 4th September)

New Year 7s will start at 8.45am and will be greeted and directed to the Main Hall. All other Year groups will be expected to arrive in form no later than 11.40am (see attached form Teacher list), although the canteen will be open for pupils who arrive early from 11.15am.

All other Year Groups will have a short-staggered start to the day either arriving by 11am or 11.30am. Please see the attached documents for further information about the times of the day for each year group and where they should assemble (form tutor lists and registration rooms are also included).

2) Arrangements for the School Year

Please find attached Form Teacher arrangements for next year. The importance of form time underlines the need for a prompt arrival at school by all pupils and your support with this is appreciated. The School uniform rules can be found by following [this link](#). We are happy to support families with purchasing uniform if required (email enquiry@nsg.kevibham.org), and also highly recommend [Rubery Swop Shop](#).

3) Equipped for School

It is important that pupils come to school with the correct equipment every day and we are raising our expectations around this. The vast majority of pupils have the correct equipment every day. However, there is a small minority of pupils who don't have the correct equipment, this can result in valuable learning time being lost whilst this equipment is being sought. This is unfair on the majority of pupils.

Headteacher: Mr Neil Jones



The following equipment is essential for all pupils to bring to school every day:

- Correct exercise books
- Pupil Planner
- 2 x black pens
- 1 x Green pen
- Pencil
- Eraser
- Clear 30 cm ruler

We will be providing equipment to pupils who do not bring their own in form time, but your support will help minimise the need and, therefore, expense of this.

We also recommend the following non-essential equipment: scientific calculator (such as the [Casio fx-83GT CW](#)), a protractor, a highlighter, a glue stick and a mini white board pen.

4) Arbor (Year 7)

For all new Year 7 Parents / Guardians please look out for a link that will be being sent to you by email and or text message to set up your parent account in Arbor. This will need to be set up ahead of September so that you are able to receive communications and access the payment system including those needed for the canteen.

5) Break and Lunch times from September

Year 7, 9 will be on first Break and Lunch (10.15am-10.40am and 12.40pm-1.10pm) whilst Year 8, 10 and 11 will be on second break and lunch (11.15am-11.40am and 1.40pm-2.10pm). We will continue to provide free buttered bagels to all pupils in morning form time.

6) Class Charts

You will have seen from recent correspondence that we are introducing a new system into school called Class Charts, that will be replacing epraise. This piece of software is used by thousands of schools across the country. Class Charts will enable you to keep track of your child's behaviour, access their weekly timetable, view assigned homework tasks and track scheduled detentions. In September you will be provided with a unique code to set up a parent / guardian account and a pupil account. We think this brilliant piece of software will massively improve our communication with you.



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7) Staff leavers and staff Returning from maternity

Mr Yentumi, our long-serving English Teacher is leaving us after ten years of dedicated service to the school. He and his family are relocating abroad. We wish him all the best with move and his future career - he will be missed. Also leaving is Mr Ishaque, who has been covering Head of RE during Mrs Paull's maternity leave, and Mr Housley, who is taking up an opportunity in the private sector.

Meanwhile, we are being re-joined by Head of the Arts and Technology Faculty, Miss Carroll, Science Teacher Mrs Hughes, Health and Social Care Teacher, Ms Hall and Ms Neal, English Teacher. Their return significantly strengthens our teaching teams and we are extremely pleased to have them back.

8) New Staff Starting

In addition to the returning teachers, we will be joined in September by a number of highly talented and experienced new colleagues – Mr Galvin (Mathematics), Ms Sheik Alavudeen (Head of Computing), Mrs Clarke (Drama and English) and Miss Barclay (Teaching Assistant).

In closing, I would like to wish you and your family a pleasant summer and thank you for your support throughout what has been another very busy school year.

Yours faithfully

Mr Neil Jones
Headteacher