

School Detention Policy & Procedure

Last updated: May 2024

Detentions

School detentions will be issued as per the Behaviour policy. Detentions are as follows:

- School detention Monday - Friday 3.15- 3.40pm supervised by a Heads of Faculty and a Head of Year
- Senior teacher's detention Thursday 3.15-4pm supervised by Senior Leadership Team

Teachers will remind pupils of detentions during Form Time everyday although these reminders cannot be guaranteed. A further reminder will be issued by their teacher during period 5 to tell them to attend, these members of staff will also escort them to the detention. **Parents/Carers will be notified if their child has a detention via text/email from arbor the day before the detention, they should inform their child of this and remind them to get to the detention. Unfortunately, the text/email system does not allow for the reason for the detention to be given.** Please see below for most common reasons. Parents/ Carers can email or call school if they wish to find out the reason for any given detention.

School Detention

- **FOR HOMEWORK:** Any pupil failing to complete homework on time or completing homework to the required standard (incomplete tasks with gaps and evidently lack of effort/time spent on the task) will be issued a school detention (please refer to the homework policy for further details).
- **FOR BEING LATE:** A pupil will receive a detention for two late marks in a week on Form registers, being very late to a lesson or persistently late to lessons.
- **PE-KIT DETENTIONS:** Pupils will be kept behind after school for 10 minutes on the day they forget their kit. If they do not attend this, they will be issued with a school detention. Parents will be contacted when pupils consistently forget their kit by the PE department to discuss their concerns.
- **FOR OTHER ISSUES:** A pupil may also be referred to a school detention failing to follow any of the the school expectations (please refer to the Behaviour Policy).
- The detention will be held in a designated room, to give pupils the opportunity to complete homework, complete a reflective task or continue with retrieval practice. As a quiet session (talking only to address issues or queries with the teachers running the session and not with other pupils), it will be staffed by Faculty Heads and Heads of Year on a rota basis.

If a pupil fails to attend and was present in school then they will be referred to a senior teacher detention by a teacher in the session by completing the register on Arbor. If a pupil is absent they will be referred to the next school detention session.

Senior Teacher's Detention

- A pupil may be referred to a Senior teacher's detention for failure to attend a school detention when present in school, or for more serious inappropriate behaviour (see behaviour policy).
- Sessions will be staffed by SLT on a rota basis and are held in classrooms, in silence.
- Teachers will remind pupils of detentions during Form Time on the detention days although these reminders cannot be guaranteed. A further reminder will be issued by their teacher during period 5 to tell them to attend. **Parents/Carers will be notified if their child has a detention via text/email on arbor the day before the detention, they should inform their child of this and remind them to get to the detention. Unfortunately, the text/email system does not allow for the reason for the detention to be given.** Where possible, pupils will be collected for SLT detentions to ensure they attend.
- If a pupil fails to attend and was present in school they will be isolated the next day either Period 1,2 and break or Period 4, 5 and lunch and will complete a detention after school on that same day. If a pupil is absent they will be referred to the next session.

Any pupils not attending the SLT detention on a regular basis will be referred to the Headteacher and can expect escalated sanctions such as extended internal isolations and possible suspension in the most serious cases. All pupils are expected to attend detentions as an integral part of our behaviour management system

Agreed by the GB on:

To be Reviewed: March 2026

Signed _____ (Chair)

Date _____