

NSG: Person Specification – Cover Supervisor

Criteria	Essential	Desirable	Evidence by
Education/ Qualifications	DBS GCSE or equivalents Grade 4 / Grade C or above in English and Maths		Application form Certificates
Experience Relevant work and other experience	Experience of working with children and young people		Application form Interview
Skills & Ability e.g. written communication skills, dealing with the public etc.	Excellent communication skills, both written and oral Be able to establish and maintain positive professional relationships with children and young people Good organisation skills with the ability plan and manage own time effectively Ability to use IT systems Ability to take initiative and to work as a member of a team and independently	Willingness to participate in further training and developmental opportunities as offered by the school and Academy Trust	Application form Interview