

School Detention Policy & Procedure

Last updated: December 2023

Detentions

School detentions will be issued as per the Behaviour policy. Detentions are as follows:

- School detention (Monday and Wednesday 3.15-3.35pm supervised by Faculty Heads)
- Late Detention (Monday 3.15-3.35pm supervised by Senior Leadership Team)
- Senior teacher's detention (Monday and Friday 3.15-4pm supervised by Senior Leadership Team)

Teachers may also issue their own detentions. Parents would be informed of these, if they are outside of the school day, by ParentMail.

Teachers will remind pupils of detentions during Form Time on detention days although these reminders cannot be guaranteed. Pupils will receive a slip during the school day to remind them to attend. **Parents/Carers will be notified if their child has a detention via text/email the day before the detention, they should inform their child of this and remind them to get to the detention independently. Unfortunately, the text/email system does not allow for the reason for the detention to be given.** Please see below for most common reasons. Parents/ Carers can email or call school if they wish to find out the reason for any given detention.

School Detention

- **FOR HOMEWORK:** Any pupil failing to complete homework on time should be given an extension date to complete the homework. If a pupil fails to complete homework by the extension date or has already been issued two extension dates in any half-term they will be issued a school detention.
- **FOR BEING LATE:** A pupil may be referred to late detention for two late marks in week on Form registers, being very late to a lesson or persistently late to lessons.
- **PE-KIT DETENTIONS:** Pupils will be kept behind after school for 10 minutes on the day they forget their kit. If they do not attend this, they will be issued with a school detention. Parents will be contacted when pupils consistently forget their kit.
- **FOR OTHER ISSUES:** A pupil may also be referred to a school detention for less severe misbehaviour (refer to the Behaviour Policy).
- The detention will be held in a computer room, to give pupils the opportunity to complete homework, as a quiet session (talking only to address issues or queries with the teachers running the session and not with other pupils). It will be staffed by Faculty Heads on a rota basis.

If a pupil fails to attend and was present in school then they will be referred to a senior teacher detention by a teacher in the session by completing the register on Arbor. If a pupil is absent they will be referred to the next school detention session.

Senior Teacher's Detention

- A pupil may be referred to a Senior teacher's detention for failure to attend a school detention when present in school, for three or more late marks in a week on Form registers, or for more serious inappropriate behaviour (see behaviour policy).
- Sessions will be staffed by SLT on a rota basis and are held in classrooms, in silence.
- Teachers will usually remind pupils of detentions during Form Time on detention days although these reminders cannot be guaranteed. Pupils will receive a slip during the school day to remind them to attend. **Parents/Carers will be notified if their child has a detention via text/email the day before the detention, they should inform their child of this and remind them to get to the detention independently. Unfortunately, the text/email system does not allow for the reason for the detention to be given.** Where possible, pupils will be collected for SLT detentions to ensure they attend.
- If a pupil fails to attend and was present in school they will be isolated the following Monday for either Period 1,2 and break or Period 4, 5 and lunch and will do the detention after school on that Monday also. If a pupil is absent they will be referred to the next Friday session.

Any pupils not attending the SLT detention on a regular basis will be referred to the Headteacher and can expect escalated sanctions such as extended internal isolations and possible suspension in the most serious cases. All pupils are expected to attend detentions as an integral part of our behaviour management system

Agreed by the GB on December 2023

To be Reviewed: January 2025

Signed _____ (Chair)

Date _____