

KEVI NSG Remote Education Provision: Information for Parents



This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

When your child is working from home they will receive immediate provision of the curriculum through TEAMS remotely.

Hybrid / Blended Model	Pupils are self-isolating from a teaching group.	The teacher continues to deliver their physical lesson in school whilst logging into TEAMS and presenting with audio for pupils to access remotely or record oral guidance alongside the presentation on PowerPoint record and upload to the relevant platform.
Remote Model	Where there is a local lockdown requiring pupils to remain at home.	The teacher delivers their lessons remotely within TEAMS following the timetable for all year groups.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we would do when pupils are physically in school, with the exception of Core PE, where pupils will be encouraged to physically exercise.
- All remote learning will follow the curriculum sequence where possible and be of high-quality to support pupils to gain the knowledge, understanding and skills required.
- Remote online platforms, such as MyMaths Educake will be used to supplement remote learning sessions on TEAMS not in place of live TEAMS lessons.

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day: 5 X 60-minute live lessons in line with the school curriculum plus home study tasks and independent study.

Secondary school-aged pupils not working towards formal qualifications this year	All year groups will follow their normal time-table of learning with full access to all of the curriculum.
Secondary school-aged pupils working towards formal qualifications this year	All year groups will follow their normal time-table of learning with full access to all of the curriculum.

Accessing remote education

How will my child access any online remote education you are providing?

All pupils have full access to Office 365 platforms including online word, excel, PowerPoint and our remote education will be delivered through Microsoft TEAMS for all year groups.

Supplementary online learning platforms are also available which include digital textbooks:

Educake	Science – all Years	https://www.educake.co.uk/
MyMaths	Maths – all Years	https://login.mymaths.co.uk/login
Pearson active learn	KS4 French (Years 10 and 11)	https://login.pearson.com/v1/piapi/piui/signin?client_id=BRSIcPHr2Iq0NV8AQP99zDZau8IPUxgy&login_success_url=https:%2F%2Fwww.pearsonactivelearn.com%2Fapp%2Flogin%3FiesCode%3D2X6oBuu0U4
Linguascope	French – all years	https://www.linguascope.com/assets/newhomepage2019/login.php
Moodle	KEVI NSG Schemes of Learning and resources	https://moodle.turvgng.bham.sch.uk/
The Oak Academy	All subjects and years	https://classroom.thenational.academy/

If my child does not have digital or online access at home, how will you support them to access remote education?

We have secured a large number of laptops from various sources and we have distributed these to pupils in all year groups. As our supply continues to expand we are able to meet new requests as they arise.

How can my child loan a laptop from the school?

Parents can contact it-support@nsg.kevibham.org or their daughter's Head of Year to request the loan of a laptop.

In the event of moving to remote learning, regular lines of communication will be set up for parents and pupils to make requests for devices, such as:

- During welfare phone call checks, Heads of Year will ask about the pupil's ICT facilities at home and making referrals to our IT support team to resolve.
- Parentmail communications will be sent out with contact details on to make requests for ICT assistance if required. This could be relating to further data, internet issues or the need for to loan a laptop.
- Parents will receive a phone call or email when a Laptop/Device has been made available and can arrange to collect the item from reception. An appointment must be made to reduce the number of pupils/parents entering the school site.
- Where the collection is not possible due to family restrictions, a member of the pastoral, IT or leadership team will deliver the item.

How can I gain extra mobile data and connectivity to the internet?

Parents needing assistance in gaining increased internet access should contact us on the IT support email address it-support@nsg.kevibham.org

- The school will input the parental information received onto any available government supported web portal for parents to potentially receive extra mobile data from companies that have signed up to such schemes as on offer at the time.
- Where pupils have identified that they are having internet issues, the school will provide a 4G dongle if available.
- Any pupils that have not logged on to any online lessons will be phoned by the pastoral team promptly to address the reason. If their issue relates to ICT, these are addressed by the IT support team.

How can I access printed materials to support learning if I do not have online access?

We continue to work to ensure all pupils can access online lessons as the best way to ensure that pupils receive a full curriculum and are able to benefit from their teachers' expertise.

Pupils can request printed material if they need it and arrange to collect it from reception. If the collection is not possible due to self-isolation, where possible this will be sent in the post. If required the printed material will be delivered to their homes by a member of the pastoral or leadership team.

- During welfare calls, pastoral staff / form tutors / Heads of Year will ascertain if pupils need printed material as a last resort. The member of staff will then contact the relevant Head of Department to arrange resources to be compiled and sent out.
- The School Office has a bank of resources available from key subject areas ready-and-waiting to ensure a prompt response to requests can be achieved. These resources are in line with the subject curriculum that is being studied.
- Stationery-based resources are available in packs for pupils and parents to collect by appointment. A request can be made via school reception for these resources to be posted or delivered to the pupil's home.

How can my child submit work to their teachers for feedback if we do not have online access?

Pupils can submit their work in any format that they are personally able to do so. This can be via Microsoft TEAMS, OneDrive or email if a digital copy. Where this is not possible the following options are available:

- Pupils can photograph physical work and email via any method available to them at any agreed point.
- Pupils are also able to complete and submit physical work upon return to the school.
- If pre-agreed, pupils/parents can drop work at the school reception and if the pupils require feedback on the work that they have submitted.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- TEAMS live lessons for all year groups following the usual curriculum time-table.
- Assignments on TEAMS set during lessons to gain feedback from pupils working remotely and for independent study.

- Use of Microsoft Whiteboard to enable teachers to illustrate and model teaching points live on TEAMS.
- Links to supplementary online learning platforms with tailored tasks for specific pupils.
- Printed resources will be posted out to pupils where accessing remote learning is difficult.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Except where illness, medical appointments or issues with technology, we expect all pupils to attend all lessons except by prior discussion with the Head of Year.
- We will maintain regular contact with parents/carers via email, Parentmail messages home with updates on our remote learning plans to keep you informed, please pass on the relevant information to your child.
- Regular welfare calls home by the pastoral team to check on access to remote education are factored into our contingency plan, so please keep us informed of any issues that you might have.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Registers are taken lesson by lesson. The Attendance Officer and Heads of Year monitor daily engagement with online lessons and informs parents via phone call when lessons are missed during the school day.
- Subject teachers ensure that learning material is uploaded to the files section on TEAMS for pupils to revisit if they are unable to access the live lessons at the time that they are scheduled.
- Heads of Department / Faculty follow up and monitor engagement of lessons in each subject and follow up persistent absences to lessons via email.

How will I know whether my child is attending all the online lessons?

- Pupil attendance registers for online lessons on TEAMS are logged every day and you will receive a phone call from the Head of Year should your child not be engaging with lessons. This information is distributed daily to our senior leadership team, pastoral team and accessible by all school staff.
- Pupils returning from self-isolation are supported when returning to physical lessons either in class or remotely.

- Safe and well checks are made for all pupils within the school from years 7-11.
- We conduct home visits and phone calls to our vulnerable pupils weekly.
- Provision in school is available for children of key workers and vulnerable pupils on site during any local or national restrictions.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Meaningful and ambitious work will be set through tasks and assignments alongside the current curriculum.
- All teachers will continue to apply the KEVI NSG Marking Policy and strive to provide marking feedback fortnightly.
- Ongoing verbal feedback in the lessons to encourage and to help pupils to improve as they work.

MyTutor Catch-ups in English, Maths and Science

For pupils who are currently undertaking catch-up tutoring via MyTutor, they will be expected to attend their small group sessions as normal and to login from home. The subject teacher will be on-hand via email and TEAMS to assist in any query.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- We will contact SEND and LAC pupils weekly to ensure that they are safe and well.
- Teaching Assistants will speak to the SEND pupils that they normally support pupils over the phone and by email to ensure that they understand the work they have to complete and how to access it.
- Teaching Assistants will be present in online lessons and give on-site support to the most vulnerable SEND pupils that are working in school during any lockdown.

- For those SEND pupils who normally receive Teaching Assistant support in class and are self-isolating, then the Teaching Assistant will be present in their online Teams lessons to provide support and to ensure that the SEND pupil can access the work.
- Teachers will continue to scaffold and differentiate pupil work so that it is tailored to their individual needs.
- Where a SEND pupil is having extreme difficulties in accessing digital remote learning, the Teaching Assistant will work with the SENDCO and teaching staff to co-ordinate paper-based work at an appropriate level.